



Senior Privileges Policy

This policy applies to all Year 11 and 12 students and ties the privileges afforded to senior students to their ability to meet the school's expectations of senior students, demonstrating the school's core values of learning, respect, responsibility and excellence.

This policy will be provided to every Year 11 and 12 student at the start of the school year or on enrolment and will be published on the school's website.

This policy should be read in conjunction with ***Expectations of Post-Compulsory Student***.

Purpose of the policy:

- To recognise students who consistently meet the school expectations for attendance, behaviour, work and participation.
- To reinforce with students that, privileges are granted to students who meet the school's expectations.
- To build a culture which encourages students to be self-managing in meeting their responsibilities – maintaining attendance, submitting assessment, bringing in notes and medical certificates, wearing the uniform and regulating their own behaviour.
- Have a clear and transparent decision making tool, which is tracked and communicated to students regularly and allows for an appeals process.

Privileges:

For example:

- Leadership positions
- Leadership camp
- Exam block release
- Non-compulsory school excursions eg Big Day Out
- Senior jersey
- Senior formal

*** NB - Student fees must be paid in full or payment plans up to date for students to be eligible to participate in the above privileges.**

Credit and infringements:

- All students commence each year with 100 credit points.
- Students who consistently meet the school's expectations retain their credits.
- Students will lose credit for infringements (see attached table of infringements).
- Students with less than 90 credit points may not be eligible for senior privileges.
- Students may lodge an appeal with the Principal to be re-considered for eligibility for senior privileges. See Appeals section.
- Students have the opportunity to redeem points. See table below.

Tracking student infringements:

- The Senior Schooling Deputy will be responsible for administering the system.
- Year Coordinators will be responsible for tracking students infringements through Oneschool and ID attend.
- Teachers will be responsible for recording infringements in Oneschool and attendance / truants in ID attend.
- The office staff will be responsible for recording attendance information in ID attend.
- Student infringements will be reviewed twice a term by Year Coordinators and Deputy Principal. Warning letters will be sent to students.

Post-Compulsory Student Expectations

Expectation	Infringement	Penalty
Attendance <ul style="list-style-type: none"> Have no more than 10 days absences for the year. (See elaboration below) All absences from school are explained Signing in and out at the office 	<ul style="list-style-type: none"> Absence without medical certificate / special provisions Unjustified absences eg holidays Failure to explain an absence within five days Referral to DP for leaving school grounds without a leave pass 	See attendance expectations No. of points dependent on no. of days involved
Work <ul style="list-style-type: none"> Completing coursework and homework Bring books and equipment to class 	<ul style="list-style-type: none"> Achieving a 'Needs Attention' or 'Unsatisfactory' on a term report for Effort Students on SBA, SBT or Scholarships, not actively catching up on work missed. 	1
Assessment <ul style="list-style-type: none"> Submitting assignments and drafts Attending scheduled exams, orals, practicals, and group work 	<ul style="list-style-type: none"> Referral to DP for failure to prepare for, attend or submit an assessment item 	2
Behaviour <ul style="list-style-type: none"> Appropriate behaviour in class Complying with school rules and treating people with respect 	<ul style="list-style-type: none"> Achieving a D or E on a term report for Behaviour One school behaviour records Phone confiscation (each time after first offence) Withdrawal or suspension (per 3 days) 	1 1 pt per 2 records 1 2
Dress Code <ul style="list-style-type: none"> Wearing the school uniform every day Complying with school uniform policy – no excessive jewellery or makeup 	<ul style="list-style-type: none"> Referral to DP for persistent failure to wear the uniform correctly 	1
Futures <ul style="list-style-type: none"> Attending, engaging in the course of study and progressing towards Senior Qualification 	<ul style="list-style-type: none"> Stage 1 Cancellation Stage 2 Cancellation 	3 5

Attendance Expectations:

- When a student is absent from school, parents must respond to the school generated SMS message, ring the Absentee line on 4924 7860 or write a note explaining the absence.
- Where a student accrues absences of more than 10 days in the year, their absences must be supported by a medical certificate in order to retain their privileges.
- Students who face ongoing medical, physical or psychological health issues or significant trauma must apply to the Guidance Officer or Deputy Principal for a **Special Provision** plan.
- The **Assessment Policy** requires ALL absences from assessment to be supported with a medical certificate. Where a medical appointment can't be made, parents must seek approval from a Deputy Principal.
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Appeals

- All appeals must be presented to the Principal in writing.
- Students and a parent/caregiver must make an appointment to meet with the Principal to present their case and any supporting reasons or evidence.

- The Principal will consider evidence and may seek additional information from Year Coordinator/Deputy Principal.
- The Principal will make the final decision and communicate to the student and parent/caregiver.

Redemption of Lost Privilege Points

Students have the opportunity to redeem lost points through Community Service.

Year 11 – points are able to be redeemed up to the end of Year 11 to be eligible for privileges offered in Year 11.
 Year 12 – points are able to be redeemed up to the end of term 3 for privileges offered in Year 12.

<i>Community Service</i>	<i>Points redeemed</i>
<i>Other community service/s</i>	<i>Service and points to be negotiated with Deputy Principal prior to activity being undertaken.</i>
Assisting HPE staff on setting up and/or dismantling equipment for carnival days eg swimming carnival, athletics carnival	2 points for setting up 2 points for dismantling
Assisting and/or participating in the school musical	Between 2 and 4 points as determined with The Arts HOD
Assisting and/or participating with school events. Eg Musicals, One Night Only, lunch time activities	Service and points to be negotiated with Deputy Principal prior to activity being undertaken.
Cleaning of grounds eg litter duty	1 point – 5 litter duties
Peer mentoring program	Student must have participated in the peer mentoring training program. Points and service to be negotiated with Deputy Principal.
Participating in external school competitions eg debating, CQU Business challenge	Points and participation to be negotiated with Deputy Principal prior to competition.
Other community service/s	Service and points as negotiated with Deputy Principal prior to activity being undertaken.

Privilege Entitlements and Losses

NOTE: Below are examples. This list is not exhaustive.

Year 11 Privileges

<i>Privilege</i>	<i>Privilege entitles the student to:</i>	<i>Loss of privilege requires the student to:</i>
Exam Block Release	Study at home if they do not have a scheduled exam.	Attend school from 9:00 am to 3:00 pm regardless of whether they have an exam scheduled or not. Students will work on curriculum activities and/or study.
Spares	Sign in early/late and work in the library during spares.	Review reason for spares eg TAFE, Traineeship, etc. Not allowed to sign in early/late. Student will be allocated a room/teacher for which he/she will attend for spares.
Senior Leadership Camp	Attend camp.	Not attend camp.
Leadership positions	Apply for leadership positions.	Not eligible to apply for leadership positions.
Senior Jersey	Place an order for a jersey in Year 11 or Year 12, term 1.	Students are not allowed to place orders in Year 11 or Year 12.

Year 12 Privileges

<i>Privilege</i>	<i>Privilege entitles the student to:</i>	<i>Loss of privilege requires the student to:</i>
Block exam release	Study at home if they do not have a scheduled exam.	Attend school from 9:00 am to 3:00 pm regardless of whether they have an exam scheduled or not. Students will work on curriculum activities and/or study.
Spares	Sign in early/late and work in the library during spares.	Review reason for spares eg TAFE, Traineeship, etc. Not allowed to sign in early/late Student will be allocated a room/teacher for which he/she will attend for spares.
Year 12 formal	Attend formal. Student must have 90 or more credit points and must not have been suspended in Year 12, term 4.	Not eligible to attend formal. Includes students who have been suspended in Year 12, term 4.